



**PREMISES LICENCE
LICENSING ACT 2003**

Premises licence number	LN/4086-230216	Date of original grant*	24 November 2005
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**An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

Postal address of premises, or if none, ordnance survey map reference or description			
FABRIC 77A CHARTERHOUSE STREET			
Post town	LONDON	Post code	EC1M 3HN
Telephone number	020 7549 4162		

Where the licence is time limited the dates
Not Applicable

Licensable activities authorised by the licence
Basement and Mezzanine Floors
<ul style="list-style-type: none"> The provision of regulated entertainment by way of: <ul style="list-style-type: none"> The performance of plays The exhibition of films The performance of live music The playing of recorded music The performance of dance The provision of late night refreshment The sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities																																																								
<ul style="list-style-type: none"> The provision of regulated entertainment for the performance of plays: <table> <tr><td>Monday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Tuesday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Wednesday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Thursday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Friday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Saturday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Sunday</td><td>00.00</td><td>to</td><td>24.00</td></tr> </table> The provision of regulated entertainment for the exhibition of films: <table> <tr><td>Monday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Tuesday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Wednesday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Thursday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Friday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Saturday</td><td>00.00</td><td>to</td><td>24.00</td></tr> <tr><td>Sunday</td><td>00.00</td><td>to</td><td>24.00</td></tr> </table> 	Monday	00.00	to	24.00	Tuesday	00.00	to	24.00	Wednesday	00.00	to	24.00	Thursday	00.00	to	24.00	Friday	00.00	to	24.00	Saturday	00.00	to	24.00	Sunday	00.00	to	24.00	Monday	00.00	to	24.00	Tuesday	00.00	to	24.00	Wednesday	00.00	to	24.00	Thursday	00.00	to	24.00	Friday	00.00	to	24.00	Saturday	00.00	to	24.00	Sunday	00.00	to	24.00
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- The provision of regulated entertainment for the performance of live music:

Monday	00.00	to	24.00
Tuesday	00.00	to	24.00
Wednesday	00.00	to	24.00
Thursday	00.00	to	24.00
Friday	00.00	to	24.00
Saturday	00.00	to	24.00
Sunday	00.00	to	24.00

- The provision of regulated entertainment for the playing of recorded music:

Monday	00.00	to	24.00
Tuesday	00.00	to	24.00
Wednesday	00.00	to	24.00
Thursday	00.00	to	24.00
Friday	00.00	to	24.00
Saturday	00.00	to	24.00
Sunday	00.00	to	24.00

- The provision of regulated entertainment for the performance of dance:

Monday	00.00	to	24.00
Tuesday	00.00	to	24.00
Wednesday	00.00	to	24.00
Thursday	00.00	to	24.00
Friday	00.00	to	24.00
Saturday	00.00	to	24.00
Sunday	00.00	to	24.00

- The provision of late night refreshment:

Monday	23.00	to	02.30	the following day
Tuesday	23.00	to	02.30	the following day
Wednesday	23.00	to	02.30	the following day
Thursday	23.00	to	02.30	the following day
Friday	23.00	to	05.00	the following day
Saturday	23.00	to	05.00	the following day
Sunday	23.00	to	05.00	the following day

- The sale by retail of alcohol:

Monday	00.00	to	24.00
Tuesday	00.00	to	24.00
Wednesday	00.00	to	24.00
Thursday	00.00	to	24.00
Friday	00.00	to	24.00
Saturday	00.00	to	24.00
Sunday	00.00	to	24.00

The opening hours of the premises:

Monday	00.00	to	24.00
Tuesday	00.00	to	24.00
Wednesday	00.00	to	24.00
Thursday	00.00	to	24.00
Friday	00.00	to	24.00
Saturday	00.00	to	24.00
Sunday	00.00	to	24.00

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On and off supplies

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Fabric Life Limited
12 Greenhill Rents
London
EC1M 6BN

Registered number of holder, for example company number, charity number (where applicable)

07258997

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Luke Matthew Laws
Yalta House
Romney Road
Lydd
Kent
TN29 9LN

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

AS/LN/020060499 – Ashford Borough Council

Islington Council
Public Protection Division
222 Upper Street
London
N1 1XR
Tel: 020 7527 3031
Email: licensing@islington.gov.uk

Service Manager - Commercial

Date of Issue

Annex 1 - Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. All door supervisors shall be licensed by the Security Industry Authority.

There are further 'Mandatory conditions' applicable to licences authorising the supply of alcohol. A full list of the current mandatory conditions is available from the licensing pages on Islington's web site, www.islington.gov.uk. This list is subject to change by order of the Secretary of State and licensees and other responsible persons are advised to ensure they are aware of the latest conditions.

Annex 2 - Conditions consistent with the Operating Schedule

Annex 3 - Conditions attached after a hearing by the licensing authority

Queuing and outside management

1. Queuing arrangements on the public highway shall be arranged so as:
 - To prevent crime and disorder within the venue by deterring organised and opportunist offenders from entering the venue
 - not cause an obstruction or nuisance to those wishing to enter other premises or use the public highway
 - to facilitate the club entry procedures with a view to minimising queuing times.

In addition, queuing arrangements shall be in accordance with any plan agreed in writing to the venue operators by Local Authority licensing officers or the Metropolitan Police.
2. The venue queuing system will be organised so as to provide for:
 - a number of points of contact with SIA licensed door supervisors within the queue, by providing a break in the queue supervised by a SIA registered door supervisor where questioning of patrons takes place prior to the search point and entrance to the venue
 - for SIA licensed door supervisors to question potential patrons on a one to one basis about their attendance at the venue before they progress to a final venue entry queue
 - to allow for crime prevention advice to be given to patrons whilst in the queue
 - the designated queuing area shall be enclosed within appropriate barriers to ensure that the footway is kept clear with adequate security and stewarding staff deployed to deliver the agreed queue plan at all times.
3. A minimum of 1 SIA registered door supervisors per 100 customers present, including customers queuing, shall be on duty at the premises at all times whilst it is open for business, at least one of whom shall be a female. All staff engaged outside the entrance to the premises, or supervising or controlling queues, shall be clearly identifiable. All persons to be searched shall only be searched by a SIA licensed member of staff and the location where the search is to take place must be monitored by the premises CCTV system. All door staff to receive a briefing at the start of each shift which should include updates on relevant police information and the identity of banned customers.

The duties of the SIA licensed door staff and stewards shall include,

- Stopping any pushing or shoving in the queue that could cause a surge towards the door
 - Looking for ticket touts
 - Looking out for people under the influence of drugs and/or alcohol to prevent them entering the premises
 - Ensuring customers are in the correct queue lane
 - Answering queries and directing people to the appropriate staff member.
 - Looking out for, and clearing, litter – in particular glassware.
 - Preventing persons from drinking alcohol in the queue
 - Informing any potential customers seen drinking alcohol on the street in the vicinity of the club that they will not be permitted entry to the club unless they immediately cease.
 - At least one SIA licensed door supervisor should be engaged in initial questioning within the queue to screen patrons.
 - Ensuring no persons under 18 years of age enters the premises
 - Ensuring patrons are being searched in accordance with the search policy.
 - Report any suspicious behaviour to the venue manager.
 - Ensuring accurate numbers of patrons entering and existing the premises are recorded.
4. At least one experienced member of the venue management team shall be stationed at the entrance at all times the venue is in operation under the licence, unless called away to deal with an emergency situation. He / she should ensure that door staff are operating as outlined within these conditions, particularly with regard to actions to prevent drugs and crime.
5. Staff shall be employed to patrol the immediate vicinity of the premises to include Peter's Lane, Cowcross Place and St John's Lane around the Save the Children Building. They shall be specifically briefed to:
- Deter Fabric customers from urinating, littering, loitering or engaging in street drinking in these areas
 - When not patrolling, to maintain a static position on Peter's Lane.
 - If Fabric customers are loitering, to ask them politely and quietly to move on.
 - Moderate the volume of their own voice and radio so as not to cause any potential addition disturbance.
 - If fabric customers are abusive, refuse to keep quiet or move away, call for assistance on their radio.
 - Regularly visually check the entrance of 88 Cowcross Street to ensure doorway clear at all times
 - Ensure Corps Shutter is down at all times when the club is open, if not, a static SIA door man will be placed at the entrance and the club's management and duty manager will be notified.
 - Where possible, move minicab touts and vehicles attempting to park illegally in the vicinity. If driver refuses, call 101 to report them and indicate this action to the person
 - If it is one of the drivers operating for the club, to take their details (driver number on rear view mirror ticket) and radio or pass details to the Club's management.

6. All SIA licensed door supervisors and stewards engaged in managing the queuing system and entry shall be clearly identifiable.

Entry / Exit Policy and Controls

7. No persons under 18 years shall be permitted on the premises.
8. A proof of age scheme, such as Challenge (25), shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as: a driving license or passport / holographically marked PASS scheme identification cards.

9. No patrons shall be admitted, or re-admitted, to the premises unless they have passed through a metal detecting search arch or scanned with a search wand.

No patrons shall be admitted to the premises without being subjected to a thorough search of their person and bag.

Signs adverting the search policy shall be prominently displayed at the entrance. All searches must be carried out where they can be monitored by the club's CCTV system.

10. A drugs safe and log system will be employed at the premises to record all seizures of drugs and weapons from customers. The premises management shall liaise with police on a regular basis to report, and arrange for the collection of, any seized drugs and/or weapons. All seized items will be placed into evidence bags provided by police. The bags will be sealed, signed by person taking the drugs and times and dates written.

The premises management will ensure that the Police are called to the premises where individuals are found in possession of quantities of drugs that suggest they may be engaged in the supply of drugs to others.

Any person found attempting to bring drugs or weapons into the premises shall be refused entry and banned from future entry. Similarly any person found in possession of drugs or weapons on the premises shall be excluded from the premises and banned from future entry.

11. The premises shall prominently display signage at all entrances informing customers:

- All persons entering and exiting this premise are liable to be searched.
- Agreement to search is a condition of entry. If persons do not consent, entry will be refused.
- Police may be called if drugs or weapons are found.
- CCTV is in operation throughout these premises and is made available to the police.
- Any person found carrying weapons or illegal drugs will be permanently excluded and the police will be informed.
- Management reserve the right to refuse entry
- To leave quietly and respect your neighbours

The club will advertise its search on entry and exit policy on their website and ticketing, ensuring patrons are aware that this is a condition of entry and that any person refusing to be searched will have to remain at the club until police attend.

12. The venue shall implement a search on exit policy with the purpose of deterring offenders entering the premises and committing crime within.

The dates and times during which search on exit is being operated at the premises should be recorded in the security log.

Security Staffing Procedures

13. A register of security personnel employed on the premises shall be maintained in a legible format and made immediately available upon request by an authorised officer. The register should be completed by the DPS/duty manager/ nominated staff member at the commencement of work by each member of security staff and details recorded should include: Full name, SIA badge number, registration expiry date and time of commencement of duties. The security operative should then sign their name against these details. This record shall be made immediately available upon request by Police or Local Authority Officers.
14. A record of allocated security positions shall be kept at the premises, to record the location and duties for each member of security and marshals/stewards. This record shall be made immediately available upon request by Police or Local Authority Officers.
15. All door staff to receive a briefing at the start of their duty to include any updates on local crime trends. Each member of security shall sign off to confirm that they have been briefed. A written record of the details of nightly security briefing shall be kept and made available upon request by an authorised officer, together with briefing sign off sheets.
16. Each security staff member, member of management, technical staff, department supervisors and medics shall be equipped with a radio or other form of electronic communication devices to aid communication with each other, including the use of ear-pieces to ensure communications can be properly heard and understood at all times the premises are open to the public.
17. The management must instruct security staff and other staff members to assist police or local authority officers with any enquiries they make in the execution of their duties.
18. Two covert SIA registered staff shall be employed at the premises when open to the public.
19. The premises are to take all reasonable steps to make security and other staff members aware of the identities of excluded persons. The premises are to keep a record of all excluded persons. This record is to be made available to police officers and local authority officers on request.
20. Undercover "spotter" staff shall be employed at the premises whose duties shall include looking for signs of drug use or dealing, potential thieves and other suspicious or inappropriate behaviour.
21. Incident logs shall be kept at the premises, and made available on request to the Police or Local Authority Officers, which will record the following:
 - all crimes reported to the venue
 - all ejections of patrons
 - any complaints received
 - any incidents of disorder
 - all seizures of drugs or offensive weapons
 - any faults in the CCTV system equipment
 - any refusal of the sale of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale.
 - Persons refused entry for intoxication or providing false ID
 - Altercations in the queue or venue
 - Any person becoming ill or unconscious / unresponsive in the venue
 - Any visit by a relevant authority or emergency service.
 - Any other significant incident

The logs shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premise is open.

Any information regarding crimes committed within the premises, including suspected drug dealing or violence, shall be reported to the police immediately or as soon as is reasonably practicable.

Supply of Alcohol

22. No alcohol shall be sold or supplied for consumption off the premises.
23. No patron shall be permitted to leave the designated licensed area in possession of any glass vessel.
24. The sale of alcohol must be ancillary to the use of the premises for music and dancing.
25. No glass bottles shall be sold over the bar without first being decanted, with the exception of champagne and spirit bottles in the dedicated VIP area. Staff shall remove empty champagne and spirit bottles promptly. Polycarbonate glassware shall be used at all times when the premises is operating as a nightclub.
26. On induction staff shall receive training relevant to their role on alcohol and drug awareness, responsible retail of alcohol, conflict management, crime scene preservation, premises licence conditions, incident reporting procedures, cash handling, property management, evacuation procedures and security awareness. All staff shall sign to acknowledge receipt of this training and regular refresher training relevant to their role shall be carried out. Records of staff training shall be kept available for inspection, including the type and date of training received.

CCTV

27. CCTV shall be installed, operated and maintained in agreement with the Police. Maintained means that the system will be regularly serviced (at least once a year) and checked every two weeks to ensure that it is storing images correctly and a log kept and signed by a Supervisor to this effect. The system will provide an identifiable full head and shoulder image of everyone entering the premises and will operate in any light conditions within the premises. The system will cover the full exterior of the premises and shall record in real time, date and time stamped and will operate whilst the premises is open for licensable activities. The recordings will be kept for a minimum of 31 days and copies will be made available to an Authorised Officer or a Police Officer (subject to the Data Protection Act 1998) within 24hrs of any request free of charge. There will always be a member of staff on duty who can operate the system, to allow Officers to view recordings and if required by a Police Officer, provide a copy of images immediately free of charge to assist in the immediate investigation of offences. If the system malfunctions and will not be operating for longer than one day of business then Police must be informed.

Customer welfare / Crime Prevention

28. Pre-opening checks shall be carried out and recorded prior to the admission of the public. Checks shall include:
 - All emergency lighting/club lighting working and in order
 - Test emergency public address system
 - Ensure all fire exits/stairwells are clear and unobstructed
 - Check exits at street level and remove any obstructions
 - Unchain and unlock all fire exit doors
 - Ensure all extracts/supply fans are working correctly
 - Ensure all rubbish is placed in designated rubbish area
 - Make sure all signage/projected signage in working order
 - Make sure all emergency exit signs and crime prevention notices in place

- All queue barriers in place
 - Issue all radio, or other forms of electronic communication
 - All security and stewards in position
 - All staff in appropriate uniforms and badges displayed
 - All bins in place
 - All bottle bins in place
 - Cash floats issued and cash locked away in back bar areas
 - Issue all management sets of keys/bar keys
 - Check all toilets/sinks are working with running water
 - Ensure all staff and security have signed in
 - Check CCTV is fully operational
 - Search arches and wands are working and in place
 - Medical staff are on duty and medic room ready for use
 - All safety equipment is in place
29. A dedicated and secure medic area shall be provided with easy access for paramedics/ambulance. A minimum of two trained medical staff shall be employed at the venue when it is operating as a club. Medical staff shall be trained in the ability to spot and monitor someone who is under the influence of either alcohol and/or drugs, together with knowledge of the remedies/procedures necessary to assist them with recovery. All staff shall take medical instructions from the onsite medical team. In addition at least one manager on duty shall hold a current first aid at work qualification.
- If an ambulance is called and customer taken to hospital the police must be notified.
- First Aid boxes shall be maintained throughout the venue, including all bars, the security office and entrance/exit points.
30. The maximum number of persons accommodated at any one time in the premises shall not exceed the following:
- | | |
|--|-------------|
| Basement Stage Two and Rooms Back of Stage Two: | 10 |
| Basement and Mezzanine One Dance Floor Three: | 1200 |
| Mezzanine One VIP Suite: | 300 |
31. Staffed and clearly sign posted cloakroom facilities shall be provided for customer use during the whole time the premises is in use by customers.
32. A clearly signed and visible staffed lost property area shall be provided at all times with the means to contact door supervisors immediately if a theft is reported. Telephones shall be made available for customers to report the loss or theft of items such as bank cards and telephones. Details of lost property reported or found must be recorded, and records forwarded to police on a weekly basis.
33. A crime prevention policy shall be in place with the aim of tackling the latest crime trends associated with the venue.
34. Privacy shields must be fitted to all chip and pin machines (PDQ's). The privacy shields must be sufficient to prevent customers Personal Information Numbers (PIN) being compromised.
35. An internal security team, clearly identifiable, shall be employed within the venue. Their duties shall include:
- Looking for any individuals who are under the influence of excessive alcohol consumption or drugs
 - Signs of potential conflict

- Consumption of drugs/and or dealing
 - Ensuring the free flow of customers
 - Preventing unauthorised access to non-customer areas
 - Ensuring broken glass and spillages are promptly cleared
 - Safe guarding unattended property
 - Ensuring emergency exits and escape route are kept clear
 - Ensuring stairways are clear and customers do not loiter on stairways
 - Ensuring empty and unattended drinks vessels are removed
 - Actively advising patrons regarding the security of their property
36. The licence shall be subject to the Council's Technical Standards for Places of Entertainment.

Noise Control

37. A maximum noise level of 116 dBL (103dBA) shall not be exceeded on dance floor 1. The measurement position is at 1.2m in the centre of the dance floor under the ring of high frequency speakers. Levels in the octave bands of 63 and 125Hz shall not exceed 114 and 110dB respectively.
- These levels shall not be exceeded except with the permission of the Council.
38. The name and contact telephone number of the person(s) in charge of the premises shall be displayed on the premises in a prominent position so that it can be seen from the outside of the premises.

Dispersal

39. The licensee shall employ a dedicated cab company for the collection of customers to minimise disturbance to local residents.
40. Door Supervisors stationed outside the venue shall remain on duty until all customers have left the vicinity of the premises.
41. At least one duty manager shall be present outside the venue until all customers have dispersed from the vicinity of the premises, unless called away to deal with an emergency situation. They shall ensure:
- Security encourage all departing customers to leave the area orderly, safely and quietly
 - The vicinity of the venue is clear of litter associated with customers of the premises.
42. The pavement from the building line to the kerb edge immediately outside the premises, including gutter/channel at its junction with the kerb edge, shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.

Police Liaison and Partnership

43. The club's monthly event calendar to be sent to the Licensing Authority and Police Licensing team prior to the start of each month, together with any subsequent amendments.
44. No outside promoters shall be used.
45. A member of the premises management (whether the DPS or other owner/manager) must attend all Police Licensing Forums organised by the local police when invited and actively participate in the local Pubwatch scheme.
46. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity.

Smoking Area

47. All patrons wishing to smoke on the premises must be directed by signage and staff to use the designated smoking area of the premises. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
48. The dedicated customer smoking area shall be maintained secure and only accessible via the premises. No drinks shall be permitted within the smoking area and customers shall be encouraged not to loiter within the smoking area. Any customer engaging in activity likely to cause a nuisance to occupants of dwellings within the vicinity shall be asked to leave.
49. Lighting in the smoking area shall be set to a standard agreed with the police and the licensing authority.
50. CCTV coverage in the smoking area to be agreed with the police and the licensing authority. Signage shall be displayed indicating that CCTV cameras cover the smoking area.
51. A minimum of one overt SIA registered door supervisor per 50 customers present in the smoking area, shall be employed in the smoking area at all times the premises are open to the public; they shall be required to wear a yellow or orange high visibility jacket, vest or tabard.
52. The premises licence holder shall adopt a policy of carrying out random drug searches of customers using the smoking area. Signage shall be displayed in the smoking area indicating that such searches will be carried out. A record shall be kept of all such searches.

Website

53. The website maintained by the premises licence holder shall clearly promote the zero drugs policy as agreed by the licensing authority and adopted by the premises licence holder at all times.

Annex 4 – Plans

Reference Number: ISL86676